

University of Arkansas, Fayetteville

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Staff Senate Meeting Minutes

Staff Senate

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2019-01-10

## Minutes Staff Senate Meeting, January 10, 2019

University of Arkansas, Fayetteville. Staff Senate

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## Staff Senate Meeting Minutes

January 10, 2019

**Members Present:** Raymond L. Anders, Ana Isabel Ayala Barker, Denise Bignar, Alex Booth, Roy Cordell, Eva Cordero, Michela Cupello, EmmaLe Davis, Katie Doughty, Trisha DuCote, Rachel Gray, Clayton Hamilton, Derrick Hartberger, Roy Hatcher, Travis Hefley, Evan Hinchliffe, Jeremy McAtee, Elizabeth McKinley, Debbie(XO) McCloud, Cedar Middleton, Devyn Moore, Cindy Morley, Terri Phelan, Allen Porter, Michael Rau, Bryon Speller, Susan Stiers, Quincy Ward, Trish Watkins, Colleen Whitman, Carrie Whitmer

**Members Absent:** Cecilia Grossberger-Medina, Daniela Kidd, Autumn Parker, Elon Turner, Toya Williams

1. The meeting was called to order by chair, Trish Watkins at 9:31 AM
2. A motion was made, seconded, and approved to adopt agenda
3. Special Guest- Jay Huneycutt, Director of Planning and Design, CPO
4. Roll Call – Bryon Speller
5. Campus updates
  - a. HR – Debbie McCloud
    - i. W-2 update
      1. We have until January 31, 2019 to mail W-2s
      2. Will try to have them mailed by mid- January
    - ii. ERP
      1. Design sessions start next week through February
      2. Subject Matter Experts (SMEs) will be invited for input
    - iii. Major technology outage on campus
      1. Hourly payroll already processed
      2. Moved Overtime/Supplemental pay deadline to Friday at 5:00 PM
      3. Still no greenlight from IT
      4. Confident January 15<sup>th</sup> pay will be ok
    - iv. Partial Government Shutdown
      1. Research funded by federal grants
        - a. Guidance from ADHE states need to find other funding
          - i. Cease program?
        - b. 12 Federal agencies affected
      2. Employees affected have been identified and Deans have been contacted
        - a. Funds are being found
          - i. Do not want to furlough employees

- ii. 32 Cannot use state funds
  - v. Evaluations need to be done in June
    - 1. No information yet on Merit
      - a. New Pay Plan is being discussed
      - b. Discussing budgets
      - c. Raises are on discussion board
  - b. Parking/Transit Updates– Gary Smith
    - i. Follow ups
      - 1. Get bus closer to square? No.
      - 2. Striping of Garland and Maple? Will be re-striped this summer
      - 3. Vacant spaces in 38 reserved- Looking at filling
    - ii. Stadium and Maple light in
    - iii. Razorback Road utility work in progress
    - iv. Testing Google Transit on Monday
    - v. Stadium Drive utility work- done by end of February
    - vi. Monday, changing 45-minute parking in front of Garland shopping to 30 minutes
    - vii. Harmon Parking deck
      - 1. Levels 1-7 will be permit
      - 2. 8 & 9 will be commuter parking (metered and codes)
- 6. New Business
  - a. Trish Watkins
    - i. Clarification of room problem in December
      - 1. Staff Senate reserved the room, but was not notified of the room change
      - 2. Meeting minutes reflect who was actually at the meeting
        - 1. University Policy states if you take a vacation day and the university closes due to snow, you still are required to take your vacation day because it was planned. Same with meeting attendance.
    - ii. Request from Director of Affirmative Action to be added as an Ex-Officio member of Staff Senate
      - 1. Discussed at Executive Meeting
        - 1. Board Policy 810.1, Article V, B-3
          - a. Specifies the non-voting member of Staff Senate
      - 2. Discussed with Chancellor

1. Need to consider what the party brings to the meeting and where would you draw the line?
3. Will not be going forward with the request to add the Director of Affirmative Action as an Ex-Officio member at this time
  1. Always invited to the meetings
7. A motion was made, seconded, and approved to approve the 11/8/2018 meeting minutes
8. A motion was made, seconded, and approved to approve the 12/13/2018 meeting minutes
  - a. One abstention
9. Committee Reports
  - a. Awards- Michael Rau
    1. Team Award nominations this week through January 21<sup>st</sup>
    2. Will present Feb 21 at Staff Senate Awards Banquet at 10:00 AM in the Ball Room
  - b. Employee of the Quarter- Travis Hefley
    - i. Close Tuesday, January 15<sup>th</sup>
    - ii. 17 nominations carried over
    - iii. 5 new
  - c. Picnic- Trish Watkins
    - i. Football and Baseball facilities both on hold
      1. Chancellor requested the picnic date be moved to Friday, May 17
      2. Committee meeting will be called soon
      3. Even if you haven't signed up for a committee, but you want to serve, let Trish or Derrick know
  - d. Finance Report- Cindy Morley
    - i. Provided handouts with details
    - ii. Still paying the \$780 Storage fee at Double Springs Storage
    - iii. Budget is in good shape
  - e. Scholarships- Devyn Moore
    - i. Awarding six (6) \$250 scholarships for Spring semester
10. A motion was made, seconded, and approved to adjourn 10:35 am

Respectfully Submitted,

Eva Cordero